BoardWorks

> SUDDENLY BEING OFFLINE ISN'T SUCH A BIG DEAL

BoardWorks is an easy-to-use meeting management software for informed boards and directors. A true offline solution, BoardWorks lets you maximize your time – edit, review, approve and submit documents wherever you are, anytime.

Board*Works*

In today's 24/7, non-stop business environment, managing your time and your board responsibilities is no easy task. BoardWorks™ helps you make the most of your time and stay connected to the boardroom so you can continue working without an Internet connection.

BoardWorks contains the offline tools and the multi-board functionality to help you fulfill your board responsibilities more effectively and efficiently, in an app that's easier to use than ever.

Download on the App Store

TRUE OFFLINE FUNCTIONALITY

> All app features available offline without an internet connection
> New content is continuously synced in the app: meeting documents, tasks, votes and surveys on the portal are automatically downloaded to your iPad® or tablet
> Voting and surveys can be completed entirely offline; information is automatically sent to the portal when back online – all with no action required by the user

WORK EFFECTIVELY & SECURELY

> Full 256-bit encrypted local storage, document expiration dates, and remote purging
> BoardWorks is hosted in Computershare's owned and operated SSAE16 facilities in North America, UK and Australia

SIGN AND APPROVE – ANYWHERE, ANYTIME

> Sign, approve, save and forward documents – all offline – with Signature Workflow
> No need to hold up the queue: signed documents are synced automatically and notification is sent to the next approver
> Choose from multiple signature formats such as full signature or initials
> Workflow process can be applied to board resolutions and other document approvals

CERTAINTY | INGENUITY | ADVANTAGE

Computershare
Governance Services

Why a board portal?

Printed board books are bulky and costly to produce and distribute. Updates take time. Board portals can significantly reduce the cost and time associated with printing, collating and couriering board books. Changes to board materials can be made and distributed instantly, signatures collected in real time and documents uploaded from anywhere. Everything is easily stored on your laptop, iPad or tablet and superior encryption ensures the material is safe.

MULTI-BOARD SIMPLICITY

> Directors can access each of their boards with just a single login

> 'All Boards' feature allows for easy toggling between different boards without having to log in separately

> 'My Tasks' summarizes your activity required for all boards

> Review all materials from multiple boards in a consolidated view, while individual board content is segregated and secured in the backend

ENHANCED PERSONALIZATION

> Simplified activity feed on the homepage includes all your latest updates, such as new documents, meetings, alerts, and tasks

> Details of upcoming meetings are conveniently displayed on the dashboard

> Dynamic homepage is fully configurable for personalized Twitter, news and RSS feeds

> Multiple languages easily supported, including simplified Chinese, Cantonese, French, German, Russian, Danish and Arabic

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> BoardWorks will change the way you think about using board portals.
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> To learn more about the latest release of BoardWorks, request a personal demo at **www.cgs.computershare.com/bw5** or call **866 443 8426**.

ABOUT COMPUTERSHARE GOVERNANCE SERVICES

Computershare Governance Services (CGS) is the leading global supplier of web based entity management, board portal and subsidiary governance solutions. Clients use their software to assist them with the administration, governance and compliance of over 250,000 legal entities across more than 160 jurisdictions. Leading companies from all market segments look to the CGS team of governance specialists for proactive ways to stay compliant and minimize risk in an ever increasing regulatory environment.

CGS is part of Computershare (ASX: CPU), a global market leader in transfer agency and share registration, employee equity plans, proxy solicitation and stakeholder communications. We also specialize in corporate trust, mortgage, bankruptcy, class action, utility and tax voucher administration, and a range of other diversified financial and governance services.

Founded in 1978, Computershare is renowned for its expertise in high integrity data management, high volume transaction processing and reconciliations, payments and stakeholder engagement. Many of the world's leading organizations use us to streamline and maximize the value of relationships with their investors, employees, creditors and customers. Computershare is represented in all major financial markets and has over 15,000 employees worldwide.

For more information, visit **www.cgs.computershare.com**